

**ZEELAD CHARTER TOWNSHIP
PLANNING & ZONING COMMISSION
DECEMBER 11, 2018**

The Planning & Zoning Commission of Zeeland Charter Township met in the township hall at 7pm on December 11, 2018. Members present: Bruce Knoper, Robert Brower, Tim Miedema, Ron Brink, Don Steenwyk, and Steve Nelson; absent: Karen Kreuze, Dennis Russcher, and Dick Geerlings.

Chairman Knoper called the meeting to order. Moved by Miedema, supported by Brower to approve the minutes of the November 13, 2018 meeting. Moved by Brink, supported by Miedema to approve the minutes of the November 15, 2018 special meeting. Motions carried.

Chairman Knoper requested an addition to the agenda. "Master Plan Discussion" after the site plan review.

SITE PLAN REVIEW – VRIESLAND REFORMED CHURCH Mr. Ryan Ysseldyke from Holland Engineering represented Vriesland Reformed Church in the review of a site plan to replace the portable classrooms on the north side of the existing church building. Proposed are six classrooms, a restroom and an elevator. Parking lot to be rehabilitated or replaced. A storm water dry detention basin to be installed according to Ottawa County Water Resource Commission standards. Existing sign moved from road right of way and replaced with new sign. Commissioner Brower asked about the parking lot lighting. Current lighting adequate. Moved by Miedema, supported by Nelson to approve the revised site plan dated 11/06/2018 for the Vriesland Reformed Church as presented. **ALL AYES. MOTION CARRIED.**

MASTER PLAN - Commissioner Knoper questioned who would be writing the master plan and updating the ordinances. Zoning Administrator Don Mannes stated the new master plan will be written by MainStreet Planning, The Township Board will contract to have the ordinances updated. The Planning Commission intends to meet January 8, 2019 for final review of a copy of the master plan.

Moved, supported, and carried to adjourn. Meeting adjourned at 8pm.

Vivian Zwyghuizen, Recording Secretary
Karen Kreuze, Secretary